

LICENSED COURT INTERPRETERS ADVISORY BOARD
Meeting Minutes

(Virtual Meeting Conducted by Zoom)
205 W. 14th Street
Austin, Texas 78701
Thursday, July 11, 2024
(1:00 p.m. Until Adjournment)

The meeting of the Licensed Court Interpreters Advisory Board (Board) of the Judicial Branch Certification Commission (Commission) was called to order by Laura Angelini, Presiding Officer, at 1:00 p.m. The members present by Zoom were Laura Angelini, Luis Garcia, Judge Robert Richter, Melissa Wallace and Cynthia De Pena. The staff members present were Commission Director Jeff Rinard, Sheryl Jones, Melinda Saucedo, Veena Mohan, Tyees Holcombe, and Kaneshia Daniels.

The Presiding Officer gave opening remarks and welcomed the Board members and thanked staff for their help and guidance. The Director thanked the Board for their service. He provided a quick overview of total licenses: 6982 licensees, 478 court interpreters: approximately 60-70 are basic level. In FY 2024, 188 written exams, and 101 oral exams were administered. Mr. Rinard thanked the staff for their work on preparing and proctoring exams.

The Board members reviewed and approved the minutes from the July 20, 2023, Board meeting.

The Compliance Manager introduced item IV. The Prosecuting Attorney presented staff's proposed Licensed Court Interpreter Sanctions Matrix (Matrix) to the Board for review and discussion. Staff developed this Matrix to inform all professions about guidelines used to determine appropriate sanctions for violations. The sanctions were based, in part, on prior disciplinary actions against licensed court interpreters. The Prosecuting Attorney explained that the goal of the Matrix is to not be overly punitive but to educate when appropriate.

Upon proper motion and second, the Board recommended staff's proposed Matrix as amended for approval by the Commission. The Matrix will be presented to the Commission at its next meeting scheduled for August 2, 2024.

A future meeting of the Board is TBD.

There was no public comment.

The meeting adjourned at 2:34pm.

Melissa Wallace

Melissa Wallace
Presiding Officer

07/14/2025

Date