



TEXAS FORENSIC SCIENCE COMMISSION

*1700 North Congress Ave., Suite 445
Austin, Texas 78701*

FORENSIC SCIENCE COMMISSION **LICENSING ADVISORY COMMITTEE**

MEETING AGENDA

October 23, 2025, 10:00 AM

Barbara Jordan State Office Building
1601 Congress Avenue
Room 2.034
Austin, Texas 78701

This meeting of the Texas Forensic Science Commission's (Commission) Licensing Advisory Committee (Committee) will be conducted as a videoconference meeting pursuant to Texas Open Meetings Act, Government Code Section 551.127. Members of the Committee and staff may appear remotely. The Committee's officer presiding over the meeting will be present at the physical location set forth in this agenda. Members of the public may attend the meeting in person at the physical location listed above, where they may participate and make public comment. The videoconference will not include an option for the public to make public comments remotely.

During this meeting, the Committee may consider and possibly act on the following items. The Committee may take breaks as necessary. The Committee may meet in closed session on any item listed below, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551.

1. Call meeting to order. Roll call for members. Excuse any absent committee members.
2. Review and adopt minutes from the July 24, 2025 meeting.
3. Administrative update including, but not limited to, introduction of Commission Scientific Program Manager, Jarrah Kennedy; update on the number of licenses issued and renewed; and status of the implementation of new license application management program (ALiS). (General Counsel Garcia/Associate General Counsel Tomlin/Program Specialist Soward).
4. Review any outstanding coursework evaluations.
5. Review any outstanding criminal history evaluations and/or licensee conduct reports from licensing applications.
6. Update on development of a guidance document for intra/inter-agency proficiency monitoring programs and standard operating procedures in collaboration with Texas Division of the International Association for Identification (TDIAI), including discussion of Crime Scene Investigator Standard Operating Procedure Development Course and establishment of competency exams in connection with voluntary license programs. (Paulson)

7. Discuss and vote on recommended rule changes including, but not limited to, amendments to Section 651.222, Voluntary Licensure Forensic Analyst and Technician Licensing Requirements to: 1) permit latent print analysts working in unaccredited laboratories to fulfill the certification requirement for licensure through a competency examination administered by the Texas Division of the International Association for Identification or proctor approved by the Commission; and 2) qualify crime scene reconstruction analysts with a high school diploma or equivalent degree for licensure assuming fulfillment of other licensing requirements.
8. Discuss and vote on recommended rule changes including, but not limited to, amendments to Section 651.207, Forensic Analyst and Forensic Technician Licensing Requirements, Including Initial License Term and Fee, Minimum Education and Coursework, General Forensic Examination, Proficiency Monitoring, and Mandatory Legal and Professional Responsibility Training to: 1) remove the fee for a temporary forensic analyst and technician license; and 2) clarify scope of toxicology categories of licensure.
9. Update re: Statewide Task Force on Rapid DNA, including the group's upcoming November 7, 2025, meeting in Austin, Texas.
10. Discuss progress on updating the General Forensic Analyst and Technician Licensing Exam, including group assignments for review of the seven domains and updates from recent exam group meetings.
11. Update from the Texas Association of Crime Laboratory Directors (TACLD). (Peter Stout, TACLD President)
12. Consider possible agenda items for next quarterly committee meeting.
13. Schedule of future quarterly committee meetings including, but not limited to, scheduled meetings for January 29, 2026; April 23, 2026; July 30, 2026; October 22, 2026; and January 28, 2027.
14. Public comment.
15. Adjourn.

If you have any questions, please contact Chelsea Estes at (512) 936-0770 or Chelsea.estes@fsc.texas.gov or Maggie Sowatzka at maggie.sowatzka@fsc.texas.gov. Persons with disabilities who plan to attend a commission meeting and need assistance should contact the Commission office no later than 7 business days prior to the meeting, so arrangements may be made.