



FIRST COURT OF APPEALS
INFORMATION SHEET BY COURT REPORTERS

You are expected to file the reporter's record by the original due date. See Tex. R. App. P.35. If a reporter determines that the due date may not be met, please advise the Clerk of the Court of Appeals immediately in writing, stating the reason and the due date by which the record will be filed. Generally speaking, for good cause shown, the Court will grant no more than two extensions from the original record due date, each extension not to exceed 30 days in regular appeals and 10 days in accelerated appeals for a total period not to exceed 60 days in regular appeals and 20 days in accelerated appeals.

Appellate Case Number:

Trial Court Case Number:

(1) Is there a Reporter's Record?	Y	N
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(2) Are you the only court reporter involved in this appeal?	Y	N
If not , please provide the names and addresses of all other court reporters below.		

(3) Has the appellant requested that the reporter's record be prepared or has the trial court ordered that the record be prepared?	Y	N
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(4) Please select from the following options: A. The appellant has paid for the record. B. The appellant has made arrangements to pay for the record C. The appellant is appealing as indigent. D. The appellant has not paid or made arrangements to pay for the record and is not appealing as indigent.
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(5) Extension (fill out if extension is required for any reason other than payment) I was unable to file the record in this appeal by _____. I expect the record in this appeal to be approximately _____ pages. The record covers _____ days of testimony. I believe that I can file the record by _____. I ask that the court grant an extension until that time for filing the record. Additional Comments: _____
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Court Reporter's Signature, Full Address, Email Address and Telephone Number:
