



Instructions: You must file this document if you did not timely file the record and were unable to file it by the date specified in the appellate clerk's letter that was sent pursuant to TEX. R. APP. P. 37.3. If your request is granted and the record is not filed by the date requested, the matter will be referred to the Court for issuance of whatever order is appropriate to avoid further delay and to preserve the parties' rights.

**THIRTEENTH COURT OF APPEALS
CLERK'S REQUEST FOR EXTENSION
OF TIME TO FILE RECORD**

Appellate Case Number: _____

Appellate Case Name: _____

Trial Court Case Number: _____

_____ The appellant has not made arrangements for paying for the record.

_____ The appellant has made partial payment for the record.

_____ The appellant has made full payment for the record.

_____ The appellant is entitled to appeal without paying the fee.
(Please check appropriate statement.)

I was unable to file the record in this appeal by _____ (the date specified in the letter from the appellate court clerk). I believe I can file the record by _____. I ask that the Court grant an extension until that time for filing the record.

If the date requested is more than 45 days from the date specified in the clerk's letter, you must attach a list of all appeals in which you are preparing a record that was requested before the record in this appeal. For each appeal, list the estimated number of volumes and the expected completion date.

Signature of Clerk

Printed Name

Address

City, State, Zip

Phone Number

If the Court grants the request for extension, it will not exceed 30 days in an ordinary or restricted appeal, or 10 days in an accelerated appeal pursuant to TEX. R. APP. P. 35.3.